

August 3, 2020

Re: Move-in Day 2020

To our Residents and Guarantors,

Here at Tradition on Caplewood we're excited that you have chosen to live with us for the 2020-2021 Academic Year. The upcoming academic year promises to be one like none other we've seen before. With that said, we are reaching out to all of our residents as we want to take this opportunity to let you know that we are implementing some intentional efforts into our Move-in day plan that are designed with social distancing in mind. We ask that you read through the items below as they will help all of us have a smooth and safe move-in day.

- All new residents will have a scheduled move-in time. We ask that you only show up during that timeframe. Residents that arrive early will be asked to come back at their scheduled move-in time.
- Please limit only 2 guests per resident on move-in day. This will help cut down on the overall foot traffic at the property and assist with our efforts to comply with social distancing guidelines.
- We ask that all residents and guarantors wear masks while walking through the property on move-in day. We will have masks on hand if you need one.
- We will have signage within the hallways that specify the flow of foot traffic. We ask that everyone follow these recommendations to help us meet social distancing guidelines.
- We encourage you not to bring a large u-haul truck on move-in day. These large trucks tend to take up more parking space on move-in day which will not comply with our social distancing efforts.
- Please refrain from bringing professional movers to the property on move-in day. If this is an absolute necessity for your move-in, then you'll need to schedule an alternative date for the movers to visit the property as they will not be permitted on the property on move-in day.
- Elevator usage on move-in day will be controlled by the onsite management team. We will be practicing social distancing guidelines with our elevator operations during the move-in day so please know that there may be some delays in elevator usage if everyone does not adhere to their scheduled move-in time.
- In an effort to limit in-person interactions on move-in day, we will ask all of our residents to log move-in day work orders via our resident portal. We will have onsite team members monitoring these requests in real time and from there we'll deploy the appropriate personnel to remedy any work order needs within your unit.

This is the first in a series of communications you'll be receiving throughout the remainder of the summer. Prior to your move-in day you will have received all of the detailed information that we transmit to help ensure you and your guarantors experience the best move-in day possible. We'll be sending out more information that outlines how to qualify for our "Fast- Pass" move-in designation. We encourage every resident to work with our site team to get qualified for a Fast Pass as it will allow you to enjoy our drive thru move-in process which gets you to your new home as quickly as possible. Again, more details will be transmitted in the coming weeks. If you have any questions about the move-in day plan and how to qualify for the Fast Pass please contact our leasing office and our team will gladly help.

Thank you for choosing to live with us at Tradition on Caplewood and we look forward to seeing you on Move-in day.

Sincerely,

Tradition on Caplewood Management Team